



Parent/Student Handbook

School Office: 303-398-1103
Nurses: 303-398-1488
Attendance Line: 303-398-1119

Director- John Reid

Mission Statement

We, the staff of Kunsberg School, are committed to providing a unique environment that nurtures the individual medical, physical, emotional and educational needs of the child. We provide a short-term placement where students and parents learn to manage the child's chronic illness. Upon meeting medical goals the Kunsberg Staff helps to smoothly transition students to their home schools.

General Information

School Day

School begins at 7:45 a.m. each day.

School ends at 3:20 p.m. Monday through Thursday.

On Fridays, school begins at 7:45 am and ends at 12:00 noon.

Students may arrive between 7:30 and 7:50 during which time the top priority is to see the nurse and get breakfast.

Students should not report to school before 7:15 a.m.

If students need to leave the school grounds before the end of the day, a parent or guardian must notify the school office and pick them up. Children must be signed out through the school office before leaving.

Late Arrivals

All students arriving after 7:50 a.m. need to come to the school office to obtain a late slip. Also, if your child will be arriving late and plans to have a school lunch, you must notify the office by 9:00 a.m. so we can order him/her a lunch (303) 398-1103. There is no guarantee that breakfast will be available for late arrivals.

Late Pick-ups/Early Arrivals

If your child's transportation is going to be late, the school office should be notified. Children arriving before 7:15 a.m. may not have supervision. Children consistently arriving too early and/or not being picked up in a timely manner will result in a conference between the parent and the principal to find a solution to the problem. ***Please make sure we always have your current phone numbers so we may reach you AT ALL TIMES. You need to notify your transportation provider of any changes in pick-up or drop off routine.***

Emergency Information

State law requires that parents keep their child's emergency information correct and up to date. If there is a change in home or work numbers, please call the school at 303-398-1103.

Absences

When a child is absent from school, the parent/guardian should call the school attendance line at **(303) 398-1119** by 9:00 a.m. or speak directly to the school nurses at **(303)-398-1488**. Absences will be categorized as 1.) **Suspended**; 2.) **Excused** for illness and other reasons (appointments, family deaths); or 3.) **Unexcused**. Parents will be contacted after an unexcused absence in order for school staff to help families solve problems preventing school attendance. Extended medical absences may require a note from your child's doctor.

A pattern of absenteeism or tardiness will require a parent conference and may jeopardize a child's placement in Kunsberg School. Excessive absences may demand legal action as required by the Colorado Compulsory School Attendance Act.

Attendance/Tardy Policy

All calls concerning your child's attendance must be called in to the **School Nurse Clinic by 9am at 303-398-1488**

Your child should only be kept home if the following conditions are present:

1. Temperature over 101
2. Persistent vomiting

We are a school for chronically ill children and are staffed to care for those that have missed a large number of school days in their previous placement due to health. If your child is experiencing any health related symptoms, send them to school and they will be monitored by the nurses. Due to the nature of our school, if your child needs to miss school due to illness, they should be seen by a doctor.

If your child misses 3 or more days of school in a row, a doctor's note is required for your child to return to school.

The Colorado Compulsory School Attendance Act requires students to be in attending school for 95% of the school year. Excessive absences may demand legal action as required by this law. The following will occur based on the number of unexcused absences a child may have.

If a child misses or is tardy to school...

4 unexcused absences- The parent will receive a phone call from staff to help families solve problems preventing school attendance or tardiness.

8 unexcused absences- A letter will be sent home reminding parents of the state laws and school guidelines for attendance and tardiness.

10 unexcused absences- The parent will be required to meet with Kunsberg staff to discuss issues that may be contributing to the child missing school or being tardy.

12 + unexcused absences- Kunsberg is required to take legal action in the case of excessive absences as stated by the Colorado Compulsory School Attendance Act. The steps taken could include a call to social services with concerns of educational neglect, possible truancy court, or other consequences determined by Colorado State Law.

An excused absence includes: Illness (meeting the requirements stated above) official school-sponsored activities, court appearances, medical appointments, serious illness in the immediate family, death in the immediate family, and other extenuating circumstances not covered that the school determines are excused. Absences for reason other than the issues listed above will be deemed unexcused.

It is very important for children to be at school every day. The structure and education they receive here at Kunsberg will help make them successful in the future. For children, routine and consistency is crucial to helping them develop and excel at school. It is very difficult for children to come in late because it is a disruption to the classroom and the student themselves. Children have a difficult time when routines are changed or altered.

Snow Days

If the Denver Public Schools are closed due to weather, the Kunsberg School will also be closed. Please listen to the radio or TV in the event of weather related schedule changes including closure, late opening, or early dismissal.

Lockers

Lockers with combination locks are provided for 7th and 8th graders in the upper classroom. Students are responsible for their lock and condition of their lockers. No outside locks are to be brought from home and students are not permitted to switch locks or lockers. A reimbursement of \$7.50 will be asked to replace the lock if damaged or loss occurs.

Lost and Found

The lost and found area is located outside the school office. Periodically lost and found items will be disposed of.

School Program and Policies

Kunsberg School provides special education programs. Your child may qualify for other programs, which are fee-based, including occupational, physical or speech/language therapies, psychotherapy or medical services/supplies.

Special Education Services

Special education services are available to students with an Individual Education Plan (IEP). Any concerns regarding your child's eligibility for special education or their IEP should be directed to the classroom teacher or the special education team.

Counseling Services

Our School Counselor and Child Advocate are available to assist students and their families with any concerns related to behavior, mental health services, transportation, and/or a family or personal crisis. The counselor can be reached at 303-398-1713 and the Child Advocate can be reached at 303-398-1802.

Physical Education

All students need to have proper shoes for P.E. classes in the gym on Tuesdays, Thursdays, and alternating Fridays. These should be non-marking tennis shoes (sneakers, etc.) that allow them to run without risk of injury. When students wear dress shoes, hiking boots, or thick-bottom/platform-type shoes, they're not allowed to participate (which affects their grade). Students are always welcome to leave an extra pair of gym shoes at school (in their classroom, locker, or in the P.E. office) so they'll be prepared.

Swimsuits are needed for swim classes on Mondays and Wednesdays. In both locker rooms there are class lockers with combinations known only to the P.E. teacher. These lockers are unlocked and then locked again at the end of each swimming day. Cosmetic concerns regarding hair will not excuse a child from swim classes. Please refer all questions/concerns regarding this policy to school nurses. If your child takes their swimsuit home for laundering or safekeeping, please remind them to return with it on the next swim day.

Breakfast/Lunch Policies

As previously mentioned, if your child will be arriving late and plans to have a school lunch, you must notify the office before 9:00 a.m. 303-398-1103. Otherwise parents are responsible for providing lunch for their child.

Our school participates in the USDA Free and Reduced Lunch Program. It is the parent's responsibility to complete and return the lunch form to qualify. If there are changes in your child's eligibility for this program, you must contact the school immediately to complete a new form.

Students who bring a lunch from home are allowed to use the refrigerator **in the lunchroom**. We discourage students from bringing foods that require heating. Students

lunch periods will be a combined 45-minute recess and lunch period. Only 100% juice or juice approved by the nurses is allowed.

Breakfast is served free to all students desiring breakfast during the designated breakfast hour (7:30 – 7:50). There is no guarantee that breakfast will be available for late arrivals.

It is up to classroom teachers to permit a snack time or class party. Only healthy snacks will be allowed, for example: fruit, vegetables, yogurt, muffin, or bagel. No cookies, candy, chips or cake will be allowed unless approved by the classroom teacher.

NUTS, SEEDS, CANDY; SODA AND GUM ARE NOT PERMITTED UNLESS APPROVED BY THE CLASSROOM TEACHER.

School Guidelines

Behavioral expectations for students are based on the values of respect, participation and safety. Behaviors not in keeping with these values will be dealt with according to their degree of severity. Unacceptable behaviors include those that affect student's safety, respect for the property of others and interfere with our goals of providing an appropriate educational environment for all students. Drugs, alcohol, tobacco or weapons, and gang related behaviors are unacceptable at school. All behavioral concerns will be evaluated and dealt with appropriately by staff. Parents will be notified of any behavioral concerns by their child's homeroom teacher or other school staff.

Students are discouraged from bringing large amounts of cash, cell phones, electronic equipment (including hand-held games), trading cards or pagers to school. If students and parents choose to use music players on their ride into school, it is the student's responsibility to put it in their backpack and not to remove it until their ride arrives to pick them up. In addition, Kunsberg cannot be responsible for the safety of electronic equipment or other toys. Shoes with wheels are not allowed at school.

Students may only use the homeroom telephone with permission of the homeroom teacher. Students will not use personal cell phones to send or receive messages without the permission of the classroom teacher. If cell phone use is abused, the cell phone may be confiscated, sent home, and not allowed back at school.

Additional rules within each classroom may differ; please call your child's classroom teacher with any questions you may have. Each teacher will decide if and when music players and headphones are permissible in their room and at what time. Students will not change classes or walk the halls with headphones on or in their ears. If music player use is abused, the music player will be confiscated, sent home and not allowed back at school.

The Internet and Kunsberg School

Each student and staff member who wishes to have Internet access through Kunsberg School must first read a description of their rights and responsibilities related to Internet usage. This document is listed below as “Terms and Conditions of Internet Access at Kunsberg School.” All individuals who receive Internet Access privileges must participate in school Internet training program.

Each individual is then required to fill out an “Internet Use Agreement” form. The student form requires a parent/guardian and teacher signature as well as the student’s signature. By signing this form, Internet users are agreeing to the terms and conditions.

TERMS AND CONDITIONS OF INTERNET ACCESS AT KUNSBERG SCHOOL

This information is designed to help students clearly understand their responsibilities as users of the Internet network and to provide examples of appropriate and in appropriate use. If Internet users have any questions about the legitimacy of their activities, they should ask a staff member.

Please remember that the access Kunsberg School is providing you to the Internet is a privilege, not a right, and inappropriate use will result in suspension or cancellation of your privileges and possible disciplinary action. Kunsberg School provides a wide-area network service that connects classrooms, offices, mobile (at a future date) and fixed computer labs to each other and to the Internet at large.

Kunsberg School is happy to provide Internet access to its students. Access to the Internet offers vast and unique resources to both students and teachers. The school’s goal in providing this service is to promote educational opportunities to students and teachers by facilitating resource sharing, innovation, and communication. The Internet is an electronic network connecting millions of computers and individuals all over the world. On a global network it is impossible to control all materials, and even casual users may easily discover or come across controversial material.

The school staff believes that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may access material that is not consistent with the educational goals of Kunsberg School. Because it is impossible to control all materials available through the global network, school staff and parents/guardians of the minors are ultimately responsible for setting and conveying the standards that students should follow when using these information resources. The use of the school’s network is a privilege, not a right, and must be treated as such by all users. Inappropriate use will result in a cancellation of this privilege. The following guidelines should be followed by all individuals using the Internet:

Access is a privilege, not a right.

Students are responsible for appropriate behavior when using the Kunsberg School network, just as they are in classrooms and school hallways. Therefore, general school rules for behavior apply. Access to network services is offered to students who agree to act in a considerate and responsible manner, and parent permission is required. Based upon the acceptable use guidelines outlined in this document, the school staff will deem what is inappropriate use, and their decisions are final. The administration and staff may revoke or suspend user access when these terms are violated.

Students will:

- Use the network for educational purposes such as conducting research for assignments consistent with the Kunsberg School academic expectations; and
- Use appropriate language, avoiding swearing, vulgarities, or abusive language.

The following activities are expressly prohibited:

- Use of the school's network for or in support of an illegal or obscene activity, and/or inappropriate use.
- Use of the school's network for any non-school-related business and/or commercial purpose, product advertising, or support of any political or lobbying activity.
- Vandalism, which includes, but is not limited to, any malicious attempt to harm, destroy or alter data on the school's network, break into/attempt to break into another computer network, damage/attempt to damage, move or remove software, hardware or files, including introduction of any computer virus.
- Any attempt to access restricted data or to disrupt the use of the network for other users.
- Use of profanities or language that is generally offensive, defamatory, harassing, or threatening to another individual and/or group
- Creating or accessing dangerous information
- Use of unauthorized multi-user games or unauthorized software products which adversely affect network performance;
- Send or forward chain letters;
- Violation of copyrights or interference with license agreements. This includes, but is not limited to, software, unaccredited use of text, graphics, photographs, electronic data, or interference with the privacy rights of individuals or entities without their authorization.
- Plagiarism of any information gathered via the school's network is also prohibited. Users have no proprietary ownership in materials placed on the school's network, unless such material is otherwise covered by copyright.
- Providing access to the school's network to unauthorized users
- Sharing electronic mail account passwords, leaving passwords available in obvious locations, or leaving "signed on" computers unattended.
- Compromising personal safety

- Use network resources to otherwise violate the Kunsberg School Student Code of Conduct.

Kunsberg School communications are not private, and may be reviewed by Kunsberg School or National Jewish Health personnel, or by someone appointed by them, to ensure that all guidelines are followed. Violation of the terms listed above will result in a loss of access to the Kunsberg School network, and may result in other disciplinary action under the guidelines of the Kunsberg School Student Handbook. Use of public property for personal gain is a felony. Violators or parents of student violators may be subject to prosecution.

Communication conducted over the school's network is not private and school staff may, in conducting network supervision and maintenance, review and inspect directories or messages. The school makes no warranties that the functions of its network system will meet any specific requirements. Nor will the school be responsible for any damages suffered through use of the network. This includes loss of data, non-deliveries, mis-deliveries, or service interruptions. Use of any information obtained through the school's network is at each user's risk. The school specifically denies any responsibility for the accuracy or quality of information obtained through the Internet.

Internet Usage Definitions:

Illegal activities: include, but are not limited to, any activities in violation of local, stat, and/or federal laws.

Obscene activities: includes activities in violation of generally accepted social standards for use of a publically-owned and operated communication vehicle. This includes retrieval of or access to any sexual explicit materials.

Inappropriate use: includes any activities conducted in violation of this policy or additional activities deemed inappropriate by system administrators.

System administrators: school staff and employees of the school/hospital whose job functions include oversight of the school's computer networks.

Dangerous Information: information that if acted upon could cause damage, present a danger, or cause a disruption to the school or the community-at-large.

Compromising personal safety: revealing personal contact information relating to themselves or other persons.

Positive Behavior Support

Kunsberg School is a Colorado Department of Education approved P.B.S. site. P.B.S. stands for Positive Behavior Support. Research has shown that P.B.S. helps alleviate many of the day to day behavior problems that schools deal with on a regular basis. We are focusing on three positively stated behavioral expectations. Students have been taught these expectations for the various areas of the building - classrooms, hallways, bathrooms, cafeteria, etc. Our expectations are included in the acronym, R.A.P. This

stands for Respect, Always Be Safe, and Participate. Children are awarded R.A.P. slips for positive behavior throughout the day.

Our R.A.P. Behavioral Infractions are:

Minors:

- Inappropriate language
- Physical Contact
- Defiance
- Disruption
- Dress Code
- Property Misuse
- Tardy
- Electronic Violation
- Other

Majors:

- Abusive Language
- Fighting/Physical Aggression
- Overt Defiance
- Harassment/Bullying
- Dress Code
- Tardy
- Inappropriate Display of Affection
- Electronic Violation
- Lying/Cheating
- Skipping Class
- Other

All minors are filed with the classroom teacher. Three minors equal a major.

All majors require administrator action and may include a discipline report, parent contact, parent signatures, or a behavior plan, etc.

Kunsberg School R.A.P. Behavioral Expectations are:

	R- Respect	A-Always Be Safe	P-Participation
Hallways 0-1 Voice level	Be quiet Stay in line	Walk	Hands to your sides Go where you need to be going
Bathrooms 1-2 Voice level	Give others privacy Take care of business Flush Throw paper towels in the trash	Wash hands – 2 pumps of soap	Tuck in your shirt Get back to class quickly
Assemblies 0-1 Voice level	Stay quiet Look at the person talking	Sit on your bottom Keep your hands in your lap	Pay attention Raise your hand and wait to be called on if you have something to say

	R- Respect	A-Always Be Safe	P-Participation
Playground 3 Voice level	Take turns Use equipment correctly	Slide on your bottom, feet first, one at a time Swing on your bottom, front to back Stay on one side of the climbing wall	Little kid only on the little kid's equipment Stay where adults can see you
Cafeteria 0-2 Voice Level	Use manners	Stay seated	Use the restroom before entering Talk with quiet voices
Parking Lot / Walkway to the school	Talk with quiet voices Leave the flowers and plants alone	Walk Stay on the sidewalks	Tuck in your shirt before you get in the building
Gym	Show good sportsmanship – get along while playing Follow directions Speak politely to each other	Stay on your feet while playing Keep your hands to yourself	When cleared by the nurses, always give your best efforts in gym class
Pool	Locker Room – Get dressed quickly Talk with quiet voices	Walk in pool area Keep your hands to yourself Swim only in “approved” depth	When cleared by the nurses, give your best effort in lap swim and all swim classes All excuses must be discussed and approved by the nurses
Library 1-2 Voice level	Talk in quiet voices Use classroom manners Take care of books and computers Keep shelves neat	Sit safely Always walk	Follow directions the first time Return or renew books on time Pay attention Raise your hand and wait to be called on if you have something to say
Nurses Office 0-1 Voice level	Wait to be invited in Talk in quiet voices	Keep your hands on your own belongings Take medicines correctly	Follow directions the first time they are given

	R- Respect	A-Always Be Safe	P-Participation
Art Room 1-2 Voice Level	Listen to the directions Share Supplies Touch your work only Constructive criticism	Pass supplies politely Sit on assigned benches Kiln is for adults ONLY	Sit on chairs/floor as assigned
Music Room 1-2 Voice Level	Handle instruments carefully Listen to directions	Do your own artwork Raise your hand and wait for the teacher to call on you	Raise your hand and wait for the teacher to call on you

Kunsberg School Discipline Code is as follows:

Code Infraction

<u>Mild</u>	First Incident	Second Incident	Third Incident
Gum, candy, food, toys, radios, MP3's, CD's, tardy, school supplies, sleeping in class, homework, perfume, running in hall. Out of uniform: No halter tops, tube tops, cut-off shorts; No clothing with objectionable words or symbols No hats, caps, or do-rags.	Verbal reprimand. Also may include: Take home behavior essay, Confiscation (short and long term).	Verbal reprimand. Also may include: Take home behavior essay, Note to parents, Confiscation, Mandatory school detention (outside room or in another classroom) Discipline report.	Verbal reprimand. Also may include: Contract, Contact parents, Confiscation, In school detention (another classroom), Discipline report.

<u>Moderate</u>	First Incident	Second Incident	Third Incident
Verbal abuse, lying, rudeness, kicking, pushing, shoving, non-compliance, disruption in classroom, hitting, scratching, inappropriate language, not respecting personal property of others, writing on others, and other similar infractions not listed.	Verbal reprimand. Also may include: Loss of free time, Classroom isolation, Take home behavior essay, Time out, Behavior backup, Discipline report.	Verbal reprimand. Also may include: Loss of free time, Contract, Note to parents, Behavior backup, In school detention (outside room or in another classroom), Discipline report.	In school isolation and call parents. Also may include: In school detention or School suspension Discipline report.

<u>Serious</u>	<u>First Incident</u>	<u>Second Incident</u>	<u>Third Incident</u>
Instigation or participation in fighting, Threats made in anger, Physically/verbally abusive behavior, Other serious acts of aggression not listed.	Verbal reprimand. Also may include: Behavior backup, Loss of free time (computer, recess, classroom free time), Call parents or a note sent home, Take home behavior essay, In school detention, Discipline report.	Verbal reprimand. Also may include: Behavior backup, Loss of free time (computer, recess, classroom free time), Call parents or a note sent home, Take home behavior essay, In school detention, Discipline report.	Administrative action which may include school suspension, and Discipline report.
<u>Very Serious</u>	Isolate child in school for remainder of day, notify parents of incident, and arrange meeting with team, parents and child to decide consequence(s) before reinstatement of child in program. Example of consequence(s): Suspension, behavioral plan, restitution, etc. Discipline report.		

Dress Code

Children who are wearing clothing deemed inappropriate by staff will be asked to change their clothing. Clothing must adequately cover the body and undergarments. Straps on sleeveless tops should be at least one inch wide and tops should cover the midriff. Since our building is air conditioned, it is not necessary for students to prepare for extended periods in hot temperatures. If necessary, parents may be called to bring in appropriate clothing. No drug, alcohol, tobacco or gang related clothing is allowed.

Why do we wear uniforms?

We wear uniforms at Kunsberg to help promote school unity. Uniforms help students focus on learning instead of how they look. As visitors come to our school we show them the pride we have in ourselves by following the uniform code and dressing appropriately.

What is the uniform for students?

<p><u>Shirts</u> Must be collared shirts (polo shirts, button down collared shirts, and turtlenecks are ok) Shirt colors must be white, baby blue, navy blue, or maroon. No T-Shirts are to be worn as a uniform shirt (unless it is a Kunsberg T-Shirt) Shirts must be worn appropriately and tucked in at all times. Shoulders and stomachs must be covered at all times.</p>	<p><u>Pants, Shorts or Skirts</u> Must be navy blue, tan, or khaki. Pants may not be sagging. Skirts or shorts must be knee-length, cannot be skin tight. Jeans are not acceptable uniform pants.</p>
<p><u>Shoes</u> Tennis shoes or sneakers are preferred, as students attend PE and recess every day. No Flip-Flops.</p>	<p><u>Head Gear</u> Can only be worn outside. This includes bandanas.</p>
<p><u>Outer gear</u> Sweatshirts or sweaters worn inside the building must be the uniform color or the child will be asked to remove the covering. The uniform colors are maroon, navy blue, baby blue, and white Hoods are not to be worn in the building</p>	

Are there any days that students are not required to wear uniforms?

The principal is the only person that can designate a day without uniforms. At this time, Fridays are designated to be a non-uniform day.

What happens when a student does not wear their uniform?

Students are expected to wear their uniform at all times while at school. If a student does not wear a uniform, the parent will be notified to provide the uniform. If the parent cannot be reached, the student will wear a uniform borrowed from the school or will be asked to go home. Continued non-compliance will be addressed and consequences decided by the principal.

Wearing of Scented Products

Wearing perfume, cologne, or strong smelling lotions or hair preparations can cause students to experience breathing difficulties and is not allowed in the school. **We ask all visitors, parents, family members, students and staff not to wear scented products in the school building.**

Visiting the School

Parents are welcome to visit their child’s classroom or school at any time. When parents arrive at the school, they must check in and identify themselves with the school secretary in the school office and get a visitor’s pass. Parents need to notify the school ahead of time if other family members will be visiting. All visitors are required to sign in and sign

out through the office. Please do not be offended if you are asked to sign in, this is for the safety of students as well as staff.

Field Trips

During the course of the school year, students may participate in several field trips. These may involve walking to nearby events, using public transportation or school buses from Denver Public Schools. All parents have been asked to complete a general consent for their child's participation in these off-campus activities. Families will be notified and asked to sign another consent for each event as our way of keeping you updated about all school activities. Our school nurse(s) always travel with students and are available to all students during all field trips. Occasionally we will request assistance from parents in helping supervise field trips or special school activities.

Medical Information

School Clinic

Our school clinic is staffed daily with registered nurses. Colorado law requires that every child in a Colorado school system have a certified record of immunization on file with school or be denied admission.

Over-the-Counter Medications

The school policy allows the school nurse to administer Tylenol and Mylanta once a day for occasional use. Any other over-the-counter medications will require a physician's authorization.

Medication Policy

The school nurse must administer all medication in the clinic. Students must check in all medication to the school nurse. Students may not carry medications, including inhalers.

Prescription medications require a physician's authorization, as well as the pharmacy-labeled medication instructions. Parents will be notified by the clinic staff when their child's medications are either out or running low. It is the parents' responsibility to send in the replacement medications as soon as they receive a request.

Guidelines for Keeping Your Child Home

Please call the nurse at 303-398-1488 whenever you have a question about sending your child to school.

The school nurses will make the decision about participation in physical education, swimming and recess unless a child has a doctor's order indicating he/she should not participate in any of these activities.

Your child should be in school unless the following conditions are present:

1. Oral temperature of greater than 101.
2. Persistent vomiting.

Any questions related to chickenpox or measles should be directed to the school nurses. Please call the nurse if your child has been exposed to either of these illnesses. (If your child has not had chicken pox or has not been vaccinated for chicken pox and they are exposed, our quarantine policy will go into effect. Please contact school for details)

If your child is having mild wheezing, please send him/her to school and notify the nurse. The nurse will carefully monitor the child's respiratory status and treat as necessary. If a clinic visit is necessary, the nurse will arrange for the child to be seen and notify you.

Behavior Not Covered or Addressed

Kunsberg School reserves the right to pursue disciplinary action for behavior which is subversive to good order and discipline in the school, even though such behavior is not specified in this handbook.

John Reid, Principal