

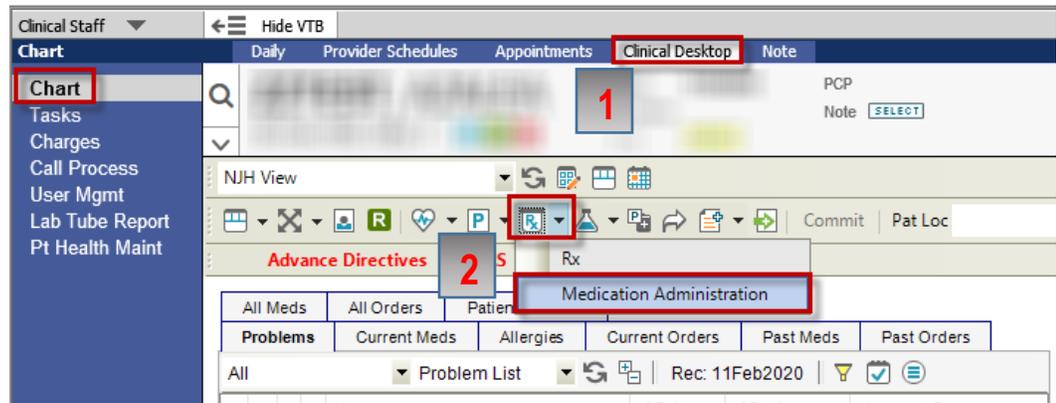
Immunization Documentation



Immunization Documentation: Documenting immunizations in the Allscripts TouchWorks EMR allows immunizations to be tracked throughout NJH and also transmits this information to the Colorado Immunization Registry (CIIS).

Step 1: Select the correct patient and open the “Clinical Desktop”.

Step 2: Open the “RX” drop-down menu and select “Medication Administration”.

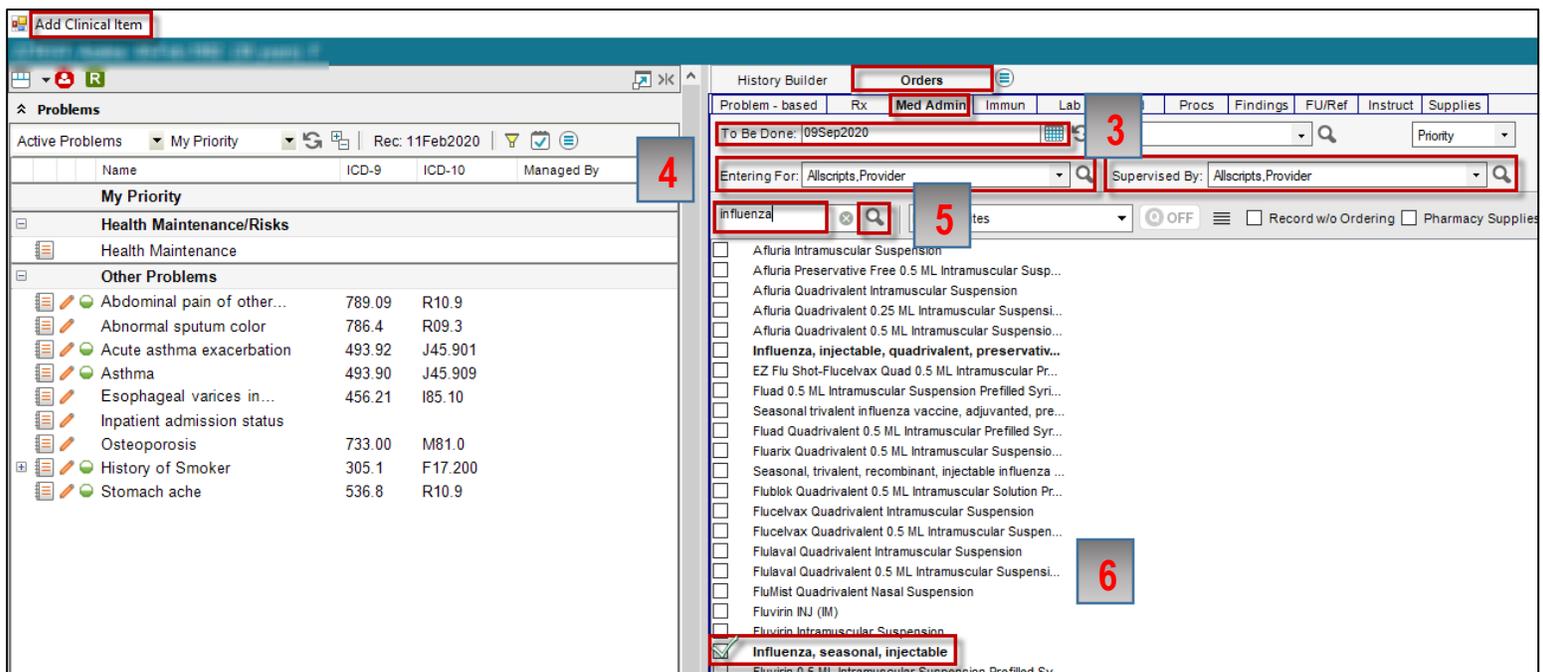


Step 3: The “Add Clinical Item” window will open in the “Orders” / “Med Admin” tabs. Select today's date by clicking on the calendar.

Step 4: Select the appropriate providers in the “Entering For” and “Supervised By” Fields.

Step 5: Search for the desired immunization by typing in the name of the immunization and clicking the spy glass.

Step 6: Select the desired immunization.



Step 7: The “Order Entry” tab will open in the “Immunization Details” window. Create or select the appropriate SIG.

Step 8: Click the “Record Administration” tab.

Step 9: Complete all of the required fields (yellow fields), including Manufacturer, NDC, Lot, and Exp Date . Select the ALL CAPS manufacturer from the “Manufacturer” drop-down menu. If the manufacturer with just the first letter capitalized is selected:

- The NDC’s will not populate in the “NDC” drop-down menu
- The immunization will be prevented from being documented in the “Immunization Flowsheet” and the information will not be sent to the Colorado Immunization Registry correctly.

- The NDC will be available in the drop-down menu after the Manufacturer in ALL CAPS is selected.
 - Choose the NDC listed on **either** the vial / syringe or box

IMMUNIZATION	MANUFACTURER	IMMUNIZATION	MANUFACTURER
ActHib	SANOFI PAS	Heplisav B	DYNAVAX
Bexsero	GLAXO SMITH KLINE	Menactra	SANOFI PASTEUR
Boostrix	GLAXO SMITH KLINE	Pneumovax	MERK SHARP DOHME
Daptacel	SANOFI PASTEUR	Prevnar 13	PFIZER U.S.
Enderix B	GLAXO SMITH KLINE	RotaTeq	MERK SHARP DOHME
FluBlok	SANOFI PASTEUR	Shingrix	GLAXO SMITH KLINE
Fluzone	SANOFI PASTEUR	Typhim Vi	SANOFI PASTEUR

- Enter the correct Lot Number if it is not available in the dropdown menu.
- Verify that the correct expiration date populated after entering the lot number. If it did not, select the correct date.

Step 10: Click the “Consent” box. Consents can be found on your unit or on the SpyderWeb.

Consent Obtained with this Administration Previously Obtained :

Vaccine Information Statement (VIS)
Influenza, seasonal, injectable

Vaccine Information Statement provided with this administration ? Yes No

Vaccine Information Statement Publication date :

Date of last Vaccine Information Statement provided : 27Aug2020

Duration : minutes Person Taught :

Method : Evaluation :

Complete the VIS information. Navigate to <https://www.cdc.gov/vaccines/hcp/vi/s/current-vis.html> for the most up-to-date VIS. Record the publication date and print the VIS for the patient.

Step 11: Clinical Questions Open section and complete questions with each immunization administration.

- **Adult:** Complete VFC Eligibility CO by selecting “Not VFC eligible”. All other questions are optional.
- **Pediatric:** Complete all questions every time.
 - Select “**Not VFC eligible**” for VFC Eligibility CO.

Clinical Questions

VFC Eligibility CO:

Mother's name: maiden

Funding Source

Patient part of Multiple Birth (twin, triplet, etc)?

ADULT

Clinical Questions

VFC Eligibility CO:

Guardian Relationship to Patient:

Guardian's name: First

Guardian's name: last

PEDIATRIC

Step 12: Click “Save and Return to ACI” or “Save and Close ACI”

Step 13: Use the “Commit” button to save documentation.

Commit

Encounter Summary

Past Cl: ZZTEST, Azalea 05-Feb-1982 (38 years) F AUDIT: 17-Sep-2020

Appointment Type: Reason For Visit: Billing: Brooks, Gretchen N... Performing: Brooks, Gretch...

View By: Type with Pending Pat Loc: Status:

My Alerts

Smoking status is not documented

Orders

Fluzone High-Dose 0.5 ML Intramuscular Suspension Prefilled Syringe Administered

Education

Fluzone High-Dose 0.5 ML Intramuscular Suspension Prefilled Syringe Provided: 17-Sep-2020 10:28AM Counselor: Broo...

Print PE Ed Continue Save Delete Unsaved

Step 14: View immunization documentation in the “Immunization” Flowsheet.

Chart Viewer **Vital Signs** Flowsheets Med

Immunizations Series Administered/Re

Show Age Last Given

	Last Given	
▶ DTP/DTaP (0)		
Fluzone High-Dose ...	03-Sep-2020 (38y)	03-
Hepatitis A (0)		
Hepatitis B (0)		
HIB (0)		
HPV (0)		
Influenza (4)	17-Sep-2020 (38y)	03-
Meningococcal (0)		